

Foxborough Universalist Church Rental Agreement

Rental Fee: A completed application and rental fee of ____ is due with this signed rental agreement. Date(s) and time(s) of rental are those approved in your application.

Cancellation Policy:

Rentals of the Social Hall may be canceled up to one month in advance with no cost to the renter. Less than one month, one-half of the rental fee paid will be returned. If you need to cancel your reservation notify the church via treasurer@uufoxborough.org.

Responsibilities of Renting Party:

- Designate a responsible person to coordinate with the Church Property Manager to tour the building and discuss use of church furniture, decorations, procedures and time of opening and closing the church.
- If the kitchen was used be sure the oven and stove burners are off.
- Clean up after the event including removing all decorations, returning all chairs, tables and lecterns to their original place. Please remove your own trash.
- Close all windows and turn off all lights and lock all exterior doors when leaving the building. Return key to lockbox if applicable.
- No smoking is allowed in the building or on the grounds.
- No alcoholic beverages. Food and drink in the kitchen and social hall only.
- Designate one person to know where the egress doors and routes, fire extinguishers and first aid kit are, in case of emergency. In case of Fire call 911. The address is 6 Bird Street.
- The Board of Trustees reserves the right to deny rental to any individual or group espousing violence or discrimination towards individuals, groups, races or cultures or are otherwise not in unity with the Principles and Purposes of Unitarian Universalism.

Signature of Agreement:

I have read, understand and agree to the terms and conditions for rental of the Foxborough Universalist Church, UUA, church building and or grounds as noted in the above application. It is further understood that the Foxborough Universalist Church, UUA, by making its building and facilities available for use by the renting party designated by this agreement, neither endorses nor assumes responsibility for the views of said rental party. The renting party agrees to specifically and expressly make this clear as part of any presentation to meetings, in any materials broadcast, published or otherwise issued to publicize or promote activities of the rental party to be held in the building or on the premises unless agreed to by the Board of Trustees prior to said advertising and or promotions material appearing in any format for public consumption. The renting party shall find harmless the Foxborough Universalist Church, UUA, it's Board of Trustees and congregants, from anything that arises during and/or from the use of the church building and/or grounds.

Renter Name: _____

Renter Signature: _____

Date: _____

Church Representative Signature: _____

Date: _____

Foxborough Universalist Church